Dear Partners,

Warm Greetings from Fudan University!

It is our great pleasure to inform you that the application for exchange program of the spring semester of academic year 2019-2020 starts in Fudan University from now.

**University Calendar:**
Orientation week: 17 February – 21 February 2020
Registration with the department: 18 February 2020, Room 1901, West Main Building, Guanghua Twin Tower, with Ms. LIN Wen (historyfa@fudan.edu.cn).
Teaching weeks: 24 February – 27 June 2020
Exam weeks: 15 June – 26 June 2020

**Deadlines and instructions:**
1. Deadline for nomination: Please send us name(s) and letter(s) of nomination of the student(s) from your institution before **20 November 2019**.

2. Deadline for online application: **30 November 2019**.

3. Application: We ask all nominees to apply online. Please visit [http://admission.iso.fudan.edu.cn](http://admission.iso.fudan.edu.cn) and register a new account. The applicant will receive an email of activation. Please use the supported browsers to apply.

1) After the new account is activated, please log in, and input the correct program code:
Code dictionary:
Undergraduate Student major in History: 862365
Postgraduate Student major in History: 973274
Undergraduate Student major in Tourism Management: 923364

2) Please upload a photo recently taken in the past six months.
3) Please fill all the blanks with red star in the form. If the applicant does not have a Chinese name, please input “no”.
4) Before submission, the application needs to upload several digitalized copies for various documents, including:
   A. Passport copy: photo page; the passport should be valid on 27 June 2020; otherwise, please renew the passport before application and use the new passport number to fill the form.
   B. Transcript record: this record must be written in English or Chinese;
   C. Study certificate: it means an official letter from the home university to prove the applicant is a fully registered student of that institution. It should be written in English or Chinese;
   D. Personal Statement: it needs to include a study or research plan of the applicant and must be written in English or Chinese;
   E. Letter of Recommendation: it means a letter of recommendation either from the international office or the home department of the student.
5) After submission, the application needs to print the form and sign it.

4. Deadline for submitting hardcopies of documents: 30 November 2019 (Chinese time). Here is the check list:
   1) Printed application form, with photo and signature
   2) Hardcopy of the passport photocopy
   3) Transcript Record
   4) Study certificate
   5) Personal Statement
   6) Letter of Recommendation
   7) Copy of Certificate of Language Proficiency (Chinese or English, if has)

Mailing Address: Please send the above documents to
LIN Wen
Room 1913, West Main Building, Guanghua Twin Tower,
Department of History, Fudan University
220 Handan Road, Shanghai, China
5. The welcome package will be sent to the program coordinator, not the applicant. It includes,
   1) Admission letter of Fudan University
   2) JW202 form, for visa application
   3) Handbook of Visa & Accommodation for New International Students of Fudan University.
   4) Other documents

6. Available Courses:
   (1) Undergraduate Students:
   All the available courses for current and previous semesters can be found on http://www.fao.fudan.edu.cn/16092/list.htm. Although the courses for Spring 2020 will not be launched until mid-December, most of the available courses for the current academic year will also be available or have alternatives in the next academic year.
   (2) Postgraduate Students:
   Most of the available courses taught in English in the Department of History can be found on http://www.fao.fudan.edu.cn/16092/list.htm. Exchange students can also register with courses available in other departments. Please visit the webpage of other departments to find their course tables.

7. On Campus Accommodation:
https://iso.fudan.edu.cn/isoenglish/16212/list.htm

8. Useful information for incoming exchange students:
Please visit for more details: http://www.fao.fudan.edu.cn/exchangein/
https://iso.fudan.edu.cn/isoenglish/

Please feel free to contact me if you have any question. We look forward to accepting your excellent students.

Best Regards,

LIN Wen
Secretary of Foreign Affairs
Department of History
Fudan University